

Tracking in Moodle Forums

Tracking Moodle Forums

Tracking is a feature in Moodle forums which will highlight unread forum messages so you can easily see what is new to you. You can turn tracking on and off for individual forums, but in order to use it, you must first turn it on in your profile. Instructors have the option of turning tracking on or off or making it optional for each forum they create in a course. This means if your instructor turns off tracking, you won't be able to track posts in a forum. The default setting is optional, so each student can decide whether or not to track posts.

Login and edit your profile

Once you've logged in to Moodle, click on your name to access your profile. You can find your name in the upper right corner of the Moodle home page.

You are logged in as **Brian Reilly (Logout)**

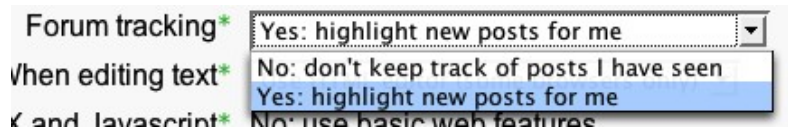
Edit

Click on the **Edit Profile** tab



Turn on Forum Tracking

Set the forum tracking option to **Yes**. This allows you to track forums in your classes. You can still turn this option off for individual forums.





Access the Forums

On your course home page, click **Forums** in the **Activities** block.



Track or don't Track

Each forum in the course will be listed and on the right side of the page is the **Track** column. If there is a **Yes** in this column, you are tracking that forum. If the column says **No**, you can click on the **No** to turn on tracking. When tracking is on, you should see a number with a checkmark in the **Unread posts** column for each forum where you haven't read all the posts yet.

Unread posts	Track	Subscribed	RSS
0	<input type="button" value="Yes"/>	<input type="button" value="Yes"/>	
2  1 ✓	Yes	<input type="button" value="Yes"/>	
1 ✓	Yes	<input type="button" value="Yes"/>	

Read the unread posts in the Forum

When you access a Forum with unread posts, they will be indicated by a checkmark and highlight in the **Unread** column for a particular thread.

Replies	Unread ✓
0	1 ✓

Subscribing and Tracking in the same forum can lead to some confusion

If you turn on tracking for a forum and you are also subscribed to that forum (receiving copies of posts via email), you will notice that posts you've been emailed will be marked as read once you return to the forum in Moodle. There is no communication between the email message and Moodle — as long as you are sent the post via email, Moodle will mark it as read. If you aren't going to read forum posts via email, you may want to turn off any subscriptions so you can use the tracking feature.